



MHTN
ARCHITECTS

Project Manager

MHTN Architects in Salt Lake City is seeking a Project Manager with specific interest in the K-12 market.

MHTN is a 70-person design firm specializing in the planning and design of K-12 Education, Higher Education, Corporate, Civic, Healthcare and Religious projects with decades of experience in-state and regionally, as well as across the nation and overseas. As a firm, we operate around core values of design, respect, client service, empowerment, accountability, teamwork, environmental responsibility, technical expertise, and community service. MHTN offers a collaborative work environment that promotes professional growth and advancement. We seek team members who have a passion for designing built environments and self-motivated contributors that will embrace and expand our culture.

We are searching for candidates who are well organized, creative, forward thinking, detail oriented and work effectively in a collaborative team environment while also working autonomously on given tasks.

Responsibilities:

- Supervise a project team. Develop plans that meet project budget and schedule.
- Communicate effectively with clients and the project team.
- Develop Revit project documentation through all phases of projects, including construction administration duties for conformance with design intent and construction documents.
- Maintain and develop client relationships.
- Perform construction administration duties for conformance with design intent and construction documents.

Requirements:

- Minimum of 8 years of relevant experience in project management.
- Marketing and presentation experience is preferred.
- Experience and understanding of engineering systems, equipment, technology requirements, detailing and how they relate to construction.
- Experience with necessary codes and regulatory standards.
- Revit project experience and proficiency is required.
- Bachelor's/Master's Degree in Architecture from accredited school, licensure required.

Position offers a competitive compensation package including vacation, personal leave, flexible work hours, health and 401k benefits.

Interested candidates are asked to submit employment history, professional and client references, and a relative project list with responsibilities to Linda Kruse (linda.kruse@mhtn.com) along with their resumes.

MHTN Architects Inc. is an Equal Opportunity Employer